

July 19, 2013

Mayor Charlie Hales  
City of Portland  
1221 SW 4th Avenue, Room 340  
Portland, OR 97204

Multnomah County  
Jeff Cogen, Chair  
1040 SE Morrison St.  
Portland, OR 97214

Oregon Department of Community Colleges and Workforce Development  
255 Capitol St. NE  
Salem, OR 97310-0001

Donna Warner, SEIU Organizer  
3537 SE 26th Ave  
Portland, OR 97202

Re: WARN Act Notice for Kaiser Foundation Health Plan of the Northwest

Dear Sirs and Mesdames:

This notice is being provided pursuant to the Worker Adjustment and Retraining Notification Act ("WARN"), 29 U.S.C. § 2102, et seq., which requires employers to give official notice to certain government units or officials of a pending layoff that triggers WARN.

Kaiser Foundation Health Plan of the Northwest intends permanently to lay off all employees at its Membership Services Contact Center located at **700 NE Multnomah Blvd, Portland, Oregon 97232** and its out stationed employees at various locations in Oregon and Washington due to the company's decision to consolidate the Member Services work. The facility is closing permanently. We anticipate that the layoff will take place on **October 1, 2013**. A list of the affected positions along with the number of affected employees in each job category is attached. The name of the union/employee representative is Donna Warner, SEIU Organizer, and the address of the chief elective officer of the union is 3536 SE 26th Ave, Portland, OR 97202. There are no bumping rights at issue.

For further information or questions pertaining to the layoff, please feel free to contact me at the address indicated in the letterhead above. My telephone number is 503.813.4738.

**WARN NO.**  
1971

Respectfully yours,

A handwritten signature in black ink, consisting of several overlapping loops and strokes, positioned below the closing text.

Director of Labor and Employee Relations  
Kaiser Permanente NW

Attachment

## JOB CLASSIFICATIONS

Title	Numbers
Membership Services Representative	110
Membership Services Scheduler	1